

Position Description

Teacher – Junior School



Title: Teacher

School: Junior School

Focus Area: Classroom

Position Summary

The Teacher is responsible for facilitating the best possible student outcomes by ensuring that learning is maximised for all students in a caring and nurturing community environment.

The position plays a key role in the realisation of the College Mission, Vision, and Values by embedding these principles into daily practice.

Working Relationships

The Teacher reports to the Head of Junior School.

The Teacher works closely with other Teachers and Co-Educators.

Employment Conditions

The Teacher is employed in accordance with the Lutheran Schools SA Enterprise Agreement.

Key Responsibilities

1. Professional Expertise
 - 1.1. Keep abreast of changes in pedagogy and subject discipline including those related to relevant technology, programs, teaching methodology, and techniques for evaluation and measurement.
 - 1.2. Provide leadership in an identified Focus Area, contributing to the development of teaching and learning content and providing support to colleagues.
 - 1.3. Apply a continuous improvement approach to professional practice and recommend improvements to improve the experience of both students and colleagues.
2. Student Management
 - 2.1. Apply effective behaviour management techniques based on recognised theories in accordance with College guidelines.
 - 2.2. Provide timely and appropriate feedback to student and parents via approved College processes and communication channels.
 - 2.3. Become informed about students individual learning needs and participate in the development of individual learning programs.
 - 2.4. Facilitate referrals to specialists where an identified need or behaviour is beyond normal classroom management strategies.
3. Administration
 - 3.1. Maintain an accurate daily roll using the College learning management system.
 - 3.2. Ensure curriculum and planning is current and accessible.
 - 3.3. Maintain records of student achievement via agreed processes.
 - 3.4. Deliver student feedback and reports in a timely manner via the College learning management system.
 - 3.5. Other duties relevant to the role as requested by the Principal or Head of School.

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4. Curriculum
 - 4.1. Teach allocated classes, providing a stimulating, focussed, and engaging learning environment.
 - 4.2. Implement strategies that enable students to develop new and innovative outcomes, learn from others, consider different viewpoints, ask questions, and reason with evidence to apply their learning independently.
 - 4.3. Implement strategies to support participation for students of varying abilities, interests, and backgrounds.
 - 4.4. Develop and implement a range of balanced assessment tasks to provide students with the opportunity to demonstrate their knowledge and skills across a range of learning styles and achievement levels that are relevant to curriculum objectives.

5. Communication & Collaboration
 - 5.1. Work collaboratively as a member of the College to achieve the best possible outcomes for student and the community.
 - 5.2. Demonstrate high levels of courtesy and friendliness to all College community members.
 - 5.3. Deal respectfully and thoughtfully with complex and sensitive issues and maintain a high level of confidentiality.
 - 5.4. Actively participate team building and relationship building in opportunities to.
 - 5.5. Display high levels of initiative, responsibility, and accountability.

6. Professional Management
 - 6.1. Exhibit personal presentation and behaviour reflective of the College cultural framework.
 - 6.2. Engage with professional development activities to increase skills and knowledge and apply learning to professional practice.
 - 6.3. Maintain an annual learning plan and actively participate in development and review processes.

7. Spiritual Life
 - 7.1. Demonstrate a strong commitment to the ethos of Encounter Lutheran College.
 - 7.2. Set an example of Christian living both professionally and personally, and preferably be an active worshipping member of a Lutheran or Christian congregation.
 - 7.3. Attend the Staff Spiritual Retreat on an annual basis.
 - 7.4. Strengthen student faith through participation in devotion and worship, and teaching Christian Studies within the curriculum.

8. Work Health & Safety
 - 8.1. Be an advocate for work health and safety, demonstrating consistent adherence to safe practices.
 - 8.2. Proactively identify, report, and manage potential risks and hazards.