

# Position Description

## Teacher – Junior School



**Title:** Teacher

**School:** Junior School

**Focus Area:** Music & The Arts

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### Position Summary

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The Teacher is responsible for facilitating the best possible student outcomes by ensuring that learning is maximised for all students in a caring and nurturing community environment.

The position plays a key role in the realisation of the College Mission, Vision, and Values by embedding these principles into daily practice.

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### Working Relationships

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The Teacher reports to the Head of Junior School.

The Teacher works closely with other Teachers and Co-Educators.

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### Employment Conditions

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The Teacher is employed in accordance with the Lutheran Schools SA Enterprise Agreement.

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### Key Responsibilities

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1. Professional Expertise
  - 1.1. Keep abreast of changes in pedagogy and subject discipline including those related to relevant technology, programs, teaching methodology, and techniques for evaluation and measurement.
  - 1.2. Provide leadership in an identified Focus Area, contributing to the development of teaching and learning content and providing support to colleagues.
  - 1.3. Apply a continuous improvement approach to professional practice and recommend improvements to improve the experience of both students and colleagues.
2. Student Management
  - 2.1. Apply effective behaviour management techniques based on recognised theories in accordance with College guidelines.
  - 2.2. Provide timely and appropriate feedback to student and parents via approved College processes and communication channels.
  - 2.3. Become informed about students individual learning needs and participate in the development of individual learning programs.
  - 2.4. Facilitate referrals to specialists where an identified need or behaviour is beyond normal classroom management strategies.
3. Administration
  - 3.1. Maintain an accurate daily roll using the College learning management system.
  - 3.2. Ensure curriculum and planning is current and accessible.
  - 3.3. Maintain records of student achievement via agreed processes.
  - 3.4. Deliver student feedback and reports in a timely manner via the College learning management system.
  - 3.5. Other duties relevant to the role as requested by the Principal or Head of School.

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4. Curriculum
  - 4.1. Teach allocated classes, providing a stimulating, focussed, and engaging learning environment.
  - 4.2. Implement strategies that enable students to develop new and innovative outcomes, learn from others, consider different viewpoints, ask questions, and reason with evidence to apply their learning independently.
  - 4.3. Implement strategies to support participation for students of varying abilities, interests, and backgrounds.
  - 4.4. Develop and implement a range of balanced assessment tasks to provide students with the opportunity to demonstrate their knowledge and skills across a range of learning styles and achievement levels that are relevant to curriculum objectives.
  
5. Communication & Collaboration
  - 5.1. Work collaboratively as a member of the College to achieve the best possible outcomes for student and the community.
  - 5.2. Demonstrate high levels of courtesy and friendliness to all College community members.
  - 5.3. Deal respectfully and thoughtfully with complex and sensitive issues and maintain a high level of confidentiality.
  - 5.4. Actively participate team building and relationship building in opportunities to.
  - 5.5. Display high levels of initiative, responsibility, and accountability.
  
6. Professional Management
  - 6.1. Exhibit personal presentation and behaviour reflective of the College cultural framework.
  - 6.2. Engage with professional development activities to increase skills and knowledge and apply learning to professional practice.
  - 6.3. Maintain an annual learning plan and actively participate in development and review processes.
  
7. Spiritual Life
  - 7.1. Demonstrate a strong commitment to the ethos of Encounter Lutheran College.
  - 7.2. Set an example of Christian living both professionally and personally, and preferably be an active worshipping member of a Lutheran or Christian congregation.
  - 7.3. Attend the Staff Spiritual Retreat on an annual basis.
  - 7.4. Strengthen student faith through participation in devotion and worship, and teaching Christian Studies within the curriculum.
  
8. Work Health & Safety
  - 8.1. Be an advocate for work health and safety, demonstrating consistent adherence to safe practices.
  - 8.2. Proactively identify, report, and manage potential risks and hazards.