

ENCOUNTER
LUTHERAN COLLEGE



Teacher - Middle & Senior School Position Description

Looks like school, feels like home...

Title: Teacher

School: Middle & Senior School

Focus Area: Dance

Position Summary

The Teacher is responsible for facilitating the best possible student outcomes by ensuring that learning is maximised for all students in a caring and nurturing community environment.

The position plays a key role in the realisation of the College Mission, Vision, and Values by embedding these principles into daily practice.

Working Relationships

The Teacher reports to the Head of Middle & Senior School.

The Teacher works closely with other Teachers and Co-Educators.

Employment Conditions

The Teacher is employed in accordance with the Lutheran Schools SA Enterprise Agreement.

Key Responsibilities

1. Professional Expertise

- 1.1. Keep abreast of changes in pedagogy and subject discipline including those related to relevant technology, programs, teaching methodology, and techniques for evaluation and measurement.
- 1.2. Provide leadership in an identified Focus Area, contributing to the development of teaching and learning content and providing support to colleagues.
- 1.3. Apply a continuous improvement approach to professional practice and recommend improvements to improve the experience of both students and colleagues.

2. Student Management

- 2.1. Apply effective behaviour management techniques based on recognised theories in accordance with College guidelines.
- 2.2. Provide timely and appropriate feedback to student and parents via approved College processes and communication channels.
- 2.3. Become informed about students individual learning needs and participate in the development of individual learning programs.
- 2.4. Facilitate referrals to specialists where an identified need or behaviour is beyond normal classroom management strategies.

3. Administration

- 3.1. Maintain an accurate daily roll using the College learning management system.
- 3.2. Ensure curriculum and planning is current and accessible.
- 3.3. Maintain records of student achievement via agreed processes.
- 3.4. Deliver student feedback and reports in a timely manner via the College learning management system.
- 3.5. Other duties relevant to the role as requested by the Principal or Head of School.



4. Curriculum

- 4.1. Teach allocated classes, providing a stimulating, focussed, and engaging learning environment.
- 4.2. Implement strategies that enable students to develop new and innovative outcomes, learn from others, consider different viewpoints, ask questions, and reason with evidence to apply their learning independently.
- 4.3. Implement strategies to support participation for students of varying abilities, interests, and backgrounds.
- 4.4. Develop and implement a range of balanced assessment tasks to provide students with the opportunity to demonstrate their knowledge and skills across a range of learning styles and achievement levels that are relevant to curriculum objectives.

5. Communication & Collaboration

- 5.1. Work collaboratively as a member of the College to achieve the best possible outcomes for student and the community.
- 5.2. Demonstrate high levels of courtesy and friendliness to all College community members.
- 5.3. Deal respectfully and thoughtfully with complex and sensitive issues and maintain a high level of confidentiality.
- 5.4. Actively participate team building and relationship building in opportunities to.
- 5.5. Display high levels of initiative, responsibility, and accountability.

6. Professional Management

- 6.1. Exhibit personal presentation and behaviour reflective of the College cultural framework.
- 6.2. Engage with professional development activities to increase skills and knowledge and apply learning to professional practice.
- 6.3. Maintain an annual learning plan and actively participate in development and review processes.

7. Spiritual Life

- 7.1. Demonstrate a strong commitment to the ethos of Encounter Lutheran College.
- 7.2. Set an example of Christian living both professionally and personally, and preferably be an active worshipping member of a Lutheran or Christian congregation.
- 7.3. Attend the Staff Spiritual Retreat on an annual basis.
- 7.4. Strengthen student faith through participation in devotion and worship, and teaching Christian Studies within the curriculum.

8. Work Health & Safety

- 8.1. Be an advocate for work health and safety, demonstrating consistent adherence to safe practices.
- 8.2. Proactively identify, report, and manage potential risks and hazards.

