

30th March 2023

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Dear Encounter Families

A new sign-in Parent Lounge is coming to Encounter

Encounter Lutheran College is expanding its online experience to our parent community with the addition of the following new features:

- A new integrated online booking system for our upcoming Parent Teacher Interviews.
- A new online College Calendar with up-to-the-minute information of College activities and events.
- Update Parent Details and Contact Details online.
- A new College App is also set to be launched which will require a login for access to additional integrated features.
- Single Sign-On (SSO) to online College services, including SEQTA Engage, TASS Parent Lounge and the new College App.

The next steps

As part of the next steps for this rollout, you will soon be receiving an email from **“Microsoft Invitations on behalf of Encounter Lutheran College”**.

Upon receiving the email, click on the **“Accept Invitation”** button and you will be redirected to sign into the Microsoft Account.

For the next step, there are several options. Choose either ‘Microsoft Authenticator App’, ‘Email Code’ or ‘Create Password’ (click on ‘Forgot Password’ and follow the instructions).

Once you have completed this process, you will then be able to login to the Encounter Parent Lounge at <https://tass.encounter.sa.edu.au/parentlounge>

Parent Teacher Interviews

Encounter's Parent Teacher Interviews for 2023 will be held on the following days and times:

- **Thursday 13th April: 3.45pm until 8.00pm**
- **Friday 14th April: 8.30am until 3.15pm**

Please note that Term 1 concludes at 3.15pm on Thursday 13th April, with Friday 14th April being a Student Free Day for the continuing interviews. All Parent Teacher Interviews will be held in 15-minute timeslots.

Online Bookings for the Parent Teacher Interviews will open on Monday 3rd April via the new Parent Lounge booking system. An additional email will be sent to you this Friday with the instructions on how to make your booking.

Kind regards

Julian Schubert
Community Relations

Craig Hood
ICT Manager